



SMALL
BUSINESS

GSA
SCHEDULE
874
#GS-02F-0029U

DUNS:
837324656

ORCA

CAGE CODE:
4L4H8

TIN
23-2535169

NAICS:
611430
512110
541611
541618
611420
611691



Capability Statement

Mission Statement:

Merit Career Development, a division of Merit Systems LLC, maximizes individual and team potential through tailored training based on proven adult education principles and instructional design methodologies. Our goal is to provide training that will develop the full talents and capabilities of your team members. Merit designs and delivers instruction that is validated through academic research, modern adult teaching and learning principles. Merit offers workshops in leadership development, project management and wide array of human resources development disciplines.

Merit Systems was founded in 1988 and is located in Wayne (Valley Forge), PA in the heart of the Boston to Washington corridor. Merit courses can be delivered off the shelf or tailored to your organization's needs. Merit's organizational structure enables the fulfillment of large training contracts, including multiple concurrent deliveries, while maintaining the flexibility of a small business. Technology allows Merit to deliver courses anytime and anywhere. Merit's credentialed and experienced instructors provide an enriched and enjoyable learning event, producing participant comments such as: "Best class I have ever taken"; "Impressed with instructor knowledge"; and "I feel I can apply the concepts learned to my work and my team".

Capabilities Include:

- Instructor Led Training (ILT)
- Virtual Instructor Lead (vILT) Synchronous Training
- Web-Based Training (WBT) Design and Delivery
- Combinations of the above
- Instructional Design/Course Design
- Video Training Production

Course Topics Include:

- Transformational Leadership
- Building High Performance Teams
- Leadership & Team Building
- Conflict Management in the Workplace
- Communication for Meaning and Understanding
- Powerful Workplace Writing
- Decision Making
- Persuasive Presentations & Briefings
- Project Management Fundamentals
- Project Management Advanced Topics
- SimulTrain® Project Management Simulator

Certifying Entities

Merit courses may be accredited by one or more of the following organizations for continuing education units:

*National Association of
State Boards of Accountancy
California Board of Nursing
National Association of
Social Workers
Commonwealth of Pennsylvania
Project Management Institute*

References

*US Navy-Special Warfare Group
Office of Personnel Management
Dept of Homeland Security
Dept of Energy
Dept of the Treasury*