

Project Management (PM)

Project Management Foundations - 2 Days

Course Code: PM101

This workshop is designed to give the participant the skills and tools to consistently be an effective project manager. Participants will receive guidance through the entire project life cycle, learning to gain “buy-in” from sponsors, create a tactical plan, and manage project scope changes and challenges. Participants will learn how to communicate the appropriate information to the various stakeholders throughout the project life cycle.

Learning Objectives

- Employ core PM tools
- Perform stakeholder analysis
- Define the project's strategic value to the entity
- Prepare project scope statement
- Develop a communication plan
- Create a tactical project plan
- Schedule milestones and activities
- Practice risk analysis
- Apply learning to participant's project
- Reduce scope changes
- Eliminate waste and re-work

Topics & Content

- Project management vocabulary
- Reasons for project failure
- Stakeholder management grid
- Life cycle phases
- Project scope statement
- Work Breakdown Structure
- PERT estimating technique
- Activity relationships
- Network diagramming
- Critical path
- Schedule development
- Risk analysis
- Case study and other exercises
- PM tools and techniques

Course Information

Duration

2 days

Audience

Novice project managers

Anyone interested in PM

Accreditations

PMI: 14 PDUs

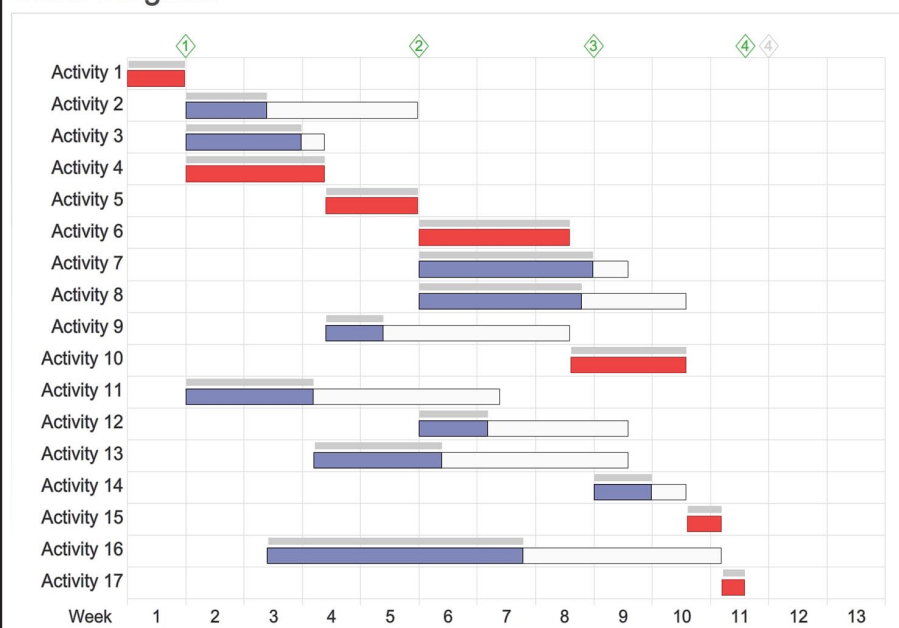
NASBA: 16 CPEs

Nursing: 14 CEUs

OPM: 14 CLPs

OPM Competency: Customer Service

Gantt Diagram



“It was the best training session I have ever been part of. Very informative. I wish I could have taken it earlier in my career.”